

COMMUNITY HIGH SCHOOL DISTRICT 117
1625 DEEP LAKE ROAD
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, APRIL 30, 2009 – 7:00 P.M.

Present

Absent

BOARD MEMBERS

Mr. Phillip A. Delany, President
Mr. Wayne A. Sobczak, Vice President
Mrs. Aileen B. Biel, Secretary
Mrs. Joyce Heneberry
Mrs. Sandy Jacobs
Mrs. Tracy McGrath
Mrs. Kathleen Van Dien

ADMINISTRATION

Dr. Jay Sabatino, Superintendent
Dr. David Moyer, Assistant Superintendent
Ms. Jennifer Nolde, Business Manager
Mr. Michael Nekritz, Principal
Mr. James McKay, Principal

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday, April 30, 2009 in the Library at Lakes Community High School. Mr. Phillip Delany, President, presided over the meeting, calling it to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

The following consent agenda items (indicated by*) were enacted by one motion.

***Approval of Minutes – Regular Meeting of Thursday, March 26, 2009**

Mrs. Jacobs moved the minutes of the Regular Meeting of March 26, 2009 be approved and placed on file. Second by Mrs. Van Dien.

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On which motion a voice vote was held with the following results:

Ayes: 7 Nays: None Absent: None Motion carried.

***Approval of Minutes – Closed Session of Thursday, March 26, 2009**

Mrs. Jacobs moved the minutes of the Closed Session of March 26, 2009 be approved and placed on file. Second by Mrs. Van Dien.

On which motion a voice vote was held with the following results:

Ayes: 7 Nays: None Absent: None Motion carried.

***Approval of Minutes – Special Meeting, Wednesday, April 8, 2009**

Mrs. Jacobs moved the minutes of the Special Board Meeting of April 8, 2009 be approved and placed on file. Second by Mrs. Van Dien.

On which motion a voice vote was held with the following results:

Ayes: 7 Nays: None Absent: None Motion carried.

PERSONNEL

Employment – Certified Personnel

Lakes Community High School

Mrs. Jacobs moved Mark Stillman be employed as a Science Teacher for the 2009-2010 school year at BA+15, Step 1, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
Nays: None Absent: None Motion carried.

Mrs. Jacobs moved Eric Born be employed as School Psychologist for the 2009-2010 school year at a level of MA+30, Step 1, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
Nays: None Absent: None Motion carried.

Mrs. Jacobs moved Theodore Heyduck be employed as a Science Teacher for the 2009-2010 school year at a level of BA, Step 2 as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
Nays: None Absent: None Motion carried.

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Mrs. Jacobs moved Christie Sommers be employed as a Special Education teacher for the 2009-2010 school year at a level of BA+15, Step 3, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Employment – Increment Positions

Mrs. Jacobs moved Peter Schneider be employed as Head Girls Basketball Coach at a level of Group IC for the 2009 – 2010 school year as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Mrs. Jacobs moved Jason Ellerman be employed as Assistant Track Coach at a level of Group IIIB for the 2008-09 school year as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Employment – Voluntary Coach

Antioch Community High School

Mrs. Jacobs moved Harold Furtner be employed as a \$1.00/year volunteer Bass Fishing coach for the 2008-09 school year, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Mrs. Jacobs moved Rick Westbrook be employed as a \$1.00/year Assistant Bass Fishing Coach for the 2008-09 school year, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

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Petition for Provisional Vocational Certificate

Gateway

Mrs. Jacobs moved Michael Bennecke's petition for a Provisional Vocational Certificate so he can work at Gateway, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Resignation

Antioch Community High School

Mrs. Jacobs moved the board accept the resignation of Erin Dolan, Math Teacher, effective the end of the 2008-09 school year, with regret, as recommended by the Superintendent. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Lakes Community High School

Mrs. Jacobs moved the Board accept the resignation of April Kelly, English Teacher, effective the end of the 2008-09 school year, with regret, as recommended by the Superintendent. Second by Mrs. Van Dien

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Resignation – Increment Positions

Antioch Community High School

Mrs. Jacobs moved the Board accept the resignations from Erin Dolan, Girls' and Boys' Assistant Tennis Coach; and Kristen Paul, Snowball Sponsor, effective the end of the 2008-09 school year, with regret, as recommended by the Superintendent. Second by Mrs. Van Dien..

Voice Vote: Ayes: 7 Nays: None Motion carried.

Lakes Community High School

Mrs. Jacobs moved the Board accept the resignations from Jamie Collins and Kate Petrie, Varsity Dance Team Head Coaches; and Tiana Song, Head Field Hockey Coach, effective the end of the 008-09 school year, with regret, as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

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Transfer of Position

Antioch Community High School

Mrs. Jacobs moved the Board to approve the transfer of Barbara Mason to the position of Librarian for the 2009-10 school year as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Request for Extended Sick Leave

Lakes Community High School

Mrs. Jacobs moved the Board approve the request for a Family Medical Leave/Unpaid Leave of Absence from Christine Gialo, Special Education Teacher, to commence June 3, 2009, with an unpaid leave beginning August 17, 2009 through October 1, 2009, unless otherwise advised by her doctor, as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

FINANCE/BUSINESS

*Approval of Bills and Payroll

Mrs. Jacobs moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mrs. Van Dien.

Education Fund	\$3,351,076.11
Building Fund	\$ 482,425.78
Bonds & Interest	\$ 29,907.69
Transportation Fund	\$ 274,557.65
I.M.R. Fund	\$ 100,442.94

On which a motion a roll call vote was held with the following results:

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
Nays: None Absent: None Motion carried.

Report from the Business Office

Gym Floor Bids

Mrs. Nolde explained the bids she received for the Gym Floor from Specialty Floors.

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Mrs. Heneberry moved the Board accept Alternate Bid #1 from Specialty Floors for \$98,458, which they will repair, sand, and finish the damaged boards around the perimeter of the gym. Second by Mr. Sobczak.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
 Nays: None Absent: None Motion carried.

Summer Help – Lake County Workforce Development

Mrs. Nolde reported that Jim Dennis has expressed an interest in participating in the Lake County Workforce Development program which provides job opportunities to enhance the future employability of economically disadvantaged youth ages 14-24 years of age. Jim has requested five workers.

Mr. Sobczak moved the Board accept the agreement from the Lake County Workforce Development Department, pending an approval letter from WFF. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Maintenance/Custodial/Grounds Contract Renewal

Mrs. Nolde reported that WFF has agreed not to increase pricing for 2009-2010.

Mr. Sobczak moved the Board accept the WFF Maintenance/Custodial/Grounds Contract renewal for 2009-2010, with no rate increase as recommended. Second by Mrs. Heneberry.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Tech Leasing – First Reading

Mrs. Nolde reported that the administration has determined the needs for the 2009 tech lease to be \$325,000, a \$145,000 decrease from last year's \$470,000 lease. Mrs. Nolde will present lease quotes at the May Board meeting.

Food Service Contract Renewal – First Reading

Mrs. Nolde discussed the 2009-2010 price lists from Arbor Management. She asked if anyone had recommendations for price changes to contact her.

Mrs. McGrath said that a parent had questioned the price of water and chips. Mrs. Nolde will research these prices. Discussion was held to possibly add water to the soft drink dispenser.

Mrs. Nolde said that it is too late this year to consider going out to bid for food service, but it might be something to consider in the fall.

Workers Compensation Insurance – First Reading

Mrs. Nolde discussed the price quote she received from our current carrier, as well as two insurance pools. Mr. Sobczak asked that she get recommendations from outside sources on the management companies of the two insurance pools.

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GOVERNANCE

F.O.I.A. Request – None

Tech Campus Update – None

IHSA Membership Approval

Antioch and Lakes Community High School

Mr. Sobczak moved the Board authorize the renewal of membership of Antioch and Lakes Community High Schools in the Illinois High School Association (IHSA) as recommended. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Approval of Final Calendar 2008-09

Dr. Sabatino recommended that the 2008-09 final calendar be approved at the May Board Meeting because of the fax he received from the Lake County Regional Office Superintendent re: swine flu.

Recommendation for Dealing with Students Who Fail English

Mr. Whitehurst is recommending a make-up course for freshman and sophomore students who fail English. This course would be designed for students to be taken out of a study hall to complete the portion of the English course they failed. The course may last only four to six weeks based on what the student needs to make up. The Board agreed this would be a good idea.

Booster Club Relations

Dr. Sabatino said that the ACHS Booster Club requested a letter from the Board recognizing their existence.

Dr. Sabatino reported that he had a request from the LCHS Boosters if they would be able to use the District website for membership and fund raising. Dr. Sabatino said that if they opened up that option to the Booster Club, then the District would have to allow all organizations to have the same ability to use the website.

Mr. Sobczak recommended that the Board approve the letter needed for ACHS Booster Club and also for organizations to have the ability to use the website, but with no external advertising. All agreed.

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Second Reading – Policy Revisions

Mrs. Heneberry asked that the adoption of the revisions to policy 270 be tabled until the May Board meeting with the new Board members. All agreed.

Fifth Reading – Policy Revisions

Dr. Sabatino reported that the Association has made recommendations to Policy 545 and he has a meeting with the Association on Monday to review their revisions.

Rental of Facilities Procedures

A new law now requires that a person trained in CPR and in the use of an AED must be present when a physical fitness facility is being used. As a result, the Rental of Facilities Procedures and form was amended to reflect this requirement and the requirement is that when using an indoor or outdoor physical fitness facility, the group renting the facility must provide their own AED and also have a person trained in CPR and in the use of an AED present when the facility is being used.

Mrs. Van Dien moved the Board to adopt the changes made to 830.01-1 Rental of Facilities Procedures. Second by Mr. Sobczak.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Possible Sale of Equipment from Lakes and Antioch Community High School

Dr. Sabatino asked the Board for permission to sell the gymnastic equipment and driving simulators because the equipment is no longer being used. All agreed.

Field Trip Approvals

Lakes Community High School

Mrs. Jacobs moved the Board to approve the following overnight field trips:

- Katie Petrie and Jamie Collins, Dance Team Coaches, to take the Varsity and JV Dance Teams to the University Dance Association Camp in Wheaton from July 15 – July 18, 2009
- Keith West, Head Girls' Cross Country Coach, to take the team to Rock Cut State Park from July 31 – August 1, 2009 for a team building exercise
- Luke Mertens, Head Football Coach for the Team to attend a campout June 24 – June 25, 2009 at the Lakes' Football Stadium
- Pete Schneider, Girls' Varsity Basketball Coach, for the team to attend an overnight camp at Monmouth College from June 26 – June 28, 2009.

Second by Mr. Sobczak.

Voice Vote: Ayes: 7 Nays: None Motion carried.

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Rental of Facilities

Lakes Community High School

Mrs. Jacobs moved the Board to approve the use of facilities for Prince of Peace Athletics during the weeks of April 13, April 20, April 27, May 4, and May 11 for track practice from 6:15 – 7:30 on Tuesdays, Thursday, and Fridays. Second by Mrs. Heneberry.

Voice Vote: Ayes: 7 Nays: None Motion carried.

LCHS Update

National Honor Society held their induction ceremony with 62 inductees. The juniors had 99.2% attendance for the PSAE testing. Seven students traveled to FCCLA state competition. Sam Timmis brought home a Most Outstanding award in the culinary arts category and next year will be attending the Culinary Institute of America in New York. Progress reports were sent home with students, which worked well. Yearbook won an award for best produced. Math team went to State. The Band Trip to Disney was a success. The Booster Club Bash raised approximately \$22,000. Celebration Day is May 15th at 1:30. Athletic Updates: Girls Softball team is 15-5. Boys Baseball team is 14-5. Girls Soccer is 10-3. Boys and Girls Track are in 1st place. Boys Tennis is hosting sectionals. Bass fishing team won their invite.

ACHS Update

This week celebrated Money Smart Week with 60 parents attending. Several students attended the FCCLA state competition and brought home gold and silver awards in the pastry competition. ACHS students attended their first mock trial at the University of Chicago and placed 3rd. National Honor Society inducted 55 new members. *Guys and Dolls* will be performing this next weekend with 76 students participating. ACHS hosted a Sharing and Caring retirement dinner. ACHS hosted the first Grandparents Day which was a success. Yearbook and *Tom Tom* won special recognitions. Only four juniors were absent for the PSAE testing. This year ACHS will have their first Honors Assembly. Track team qualified for State. Softball team is #2 (15-1). Spring sports participation is up by 5%. Student surveys will be formally presented.

Election Results Declared

Mrs. Jacobs moved the Board to accept the abstract votes as presented. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Resignation of Board Member

Mr. Sobczak moved the Board accept the resignation of Sherri Heiberger “Skoog”, effective immediately, with regret, as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Appointment of Board Member

Mr. Sobczak moved the Board to appoint Randy Mathias as Board Member for a two-year term as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote: Ayes: 7 Nays: None Motion carried.

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Administer Oath of Office to Newly Elected Board Members

INSTALL NEWLY ELECTED BOARD MEMBERS BY ADMINISTERING THE FOLLOWING OATH OF OFFICE:

“I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Community High School District 117, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District’s assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

“I do solemnly swear that I will support the Constitution of the United States of America and the Constitution of The State of Illinois, and I will faithfully discharge the duties of a Member of the Board of Education of School District Number 117, Lake County, Illinois, according to the best of my ability”.

The “Oath of Office” was administered by President Phil Delany to newly elected Board Members.

QUESTIONS/COMMENTS – BOARD MEMBERS

No Comments

CLOSED SESSION

Motion to Enter Closed Session

At 8:25 p.m. Mrs. Biel moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act: (a) Employment – Section 2(c)(1): The hiring, firing, compensation, discipline and performance of specific employees; and (b) School Issues – Section 2(c)(10): Other matters relating to individual students. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

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Motion to Come Out of Closed Session

At 8:58 p.m. Mr. Sobczak moved the Board come out of Closed Session. Second by Mr. Delany.

Roll Call Vote. Ayes: Jacobs, Heneberry, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

STUDENT ISSUES

Student Abeyance Agreement

Lakes Community High School

Mr. Sobczak moved the Board to impose the expulsion of Student 2008/2009-6L as recommended by the Principal and that such expulsion be held in abeyance subject to the execution of the condition set forth in the Agreement with the student and parents. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Jacobs, Heneberry, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Student Expulsion

Lakes Community High School

Mr. Sobczak moved the Board to impose the expulsion of Student 2008/2009-1021L as recommended by the Principal and that such expulsion be held in abeyance subject to the execution of the condition set forth in the Agreement with the student and parents. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Jacobs, Heneberry, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

PERSONNEL

Retirement – Certified Personnel

Antioch Community High School

Mrs. Biel moved the Board accept the resignation of Michael Shehorn with regret, for the purpose of retirement effective at the conclusion of the 2009-2010 school year as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

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Approval of Memo of Understanding

Mrs. Biel moved the Board approve the Memo of Understanding as presented. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

ADJOURNMENT SINE DIE

At 9:00 p.m. Mrs. McGrath moved the April 30, 2009 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mrs. Jacobs.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

The meeting adjourned at 9:00 p.m.

President

Secretary

COMMUNITY HIGH SCHOOL DISTRICT 117
1625 DEEP LAKE ROAD
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REORGANIZATION MEETING OF THE BOARD OF EDUCATION
THURSDAY, APRIL 30, 2009 – 9:00 P.M.

Present

Absent

BOARD MEMBERS

Mr. Phillip A. Delany
Mr. Wayne A. Sobczak
Mrs. Joyce Heneberry
Mrs. Aileen Biel
Mrs. Sandy Jacobs
Mr. Randy Mathias
Mrs. Tracy McGrath
Mrs. Kathleen Van Dien
Mr. Ronald Vickers

ADMINISTRATION

Dr. Jay Sabatino, Superintendent
Dr. David Moyer, Assistant Superintendent
Ms. Jennifer Nolde, Business Manager
Mr. Michael Nekritz, Principal
Mr. James McKay, Principal

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The reorganization meeting of the Board of Education of Community High School District 117 was held on Thursday, April 30, 2009 in the Library at Lakes Community High School. Mr. Phillip Delany, President, presided over the meeting, calling it to order at 9:00 p.m.

Mr. Delany appointed Nancy Hendrickson to serve as Secretary Protem of the Board until such time as a new Secretary is elected.

Election of Board Officers

Nomination for President and Election

President Mr. Delany entertained nominations for Board President.

Mrs. McGrath nominated Mr. Sobczak for Board President. Second by Mrs. Jacobs.

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Dr. Sabatino presented a token of appreciation to Mr. Phil Delany and Mrs. Aileen Biel for their numerous years of service on the Board of Education of Community High School District #117.

ADJOURNMENT

At 9:10 p.m. Mrs. McGrath moved the April 30, 2009 Reorganization Meeting of the Community High School District 117 Board of Education be adjourned. Second by Mrs. Heneberry.

Voice Vote: Ayes: 7 Nays: None Motion carried.

The meeting adjourned at 9:10 p.m.

President

Secretary