

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 18, 2008 – PAGE THREE

PERSONNEL

***Employment – Long Term Substitute Teacher**

Gateway

Mrs. Biel moved Terry Wixted be employed as an Long Term Substitute Teacher for the second semester of 2008-09 school year at BS, Step 1, as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

***Employment – Increment Positions**

Antioch Community High School

Mrs. Biel moved the following be employed in increment positions for the 2008-09 school year as recommended by the Superintendent. Second by Mrs. McGrath.

<u>Name</u>	<u>Position</u>	<u>Stipend Level</u>
Amy Skonberg	Ski & Snow Board Club (.33)	6A/\$624.36
Courtney Heisler	Ski & Snow Board Club (.33)	6A/\$624.36
Andrew Benton	Ski & Snow Board Club (.33)	6A/\$624.36
Jeff Tylka	Softball Head Coach	2B/\$5915.00
Andrew Simonis	Baseball Asst. Coach	3A/\$4620.00

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

***Employment – Volunteer Coach**

Lakes Community High School

Mrs. Biel moved Jason Ellerman be employed as \$1.00/year volunteer Boys Track coach for the 2008-09 school year as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

***Employment – Non-Certified Staff**

Antioch Community High School

Mrs. Biel moved Sharon Goheen be employed as the receptionist at the rate of \$14.48 per hour for the 2008-09 school year as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

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Lakes Community High School

Mrs. Biel moved Luz Engberg be employed as the Library Assistant/Aide at the rate of \$13.50 hour for the remainder of the 2008-09 school as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

*Resignation – Increment Positions

Mrs. Biel moved the Board to accept the resignations with regret of Tina Bairstow, Color Guard Coach effective May 19, 2009; Mary Easton, Head Softball Coach, and Eric Dohrmann as Assistant Baseball Coach for the 2008-09 as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

*Retirement – Certified Personnel

Mrs. Biel moved the Board accept the resignations with regret of Judi Logan and Debbie Rummel for purpose of retiring at the end of the 2010-2011 school year as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

*Request for Extended Sick Leave

Antioch High School

Mrs. Biel moved the Board accept Tina Bairstow's request for a leave of absence from approximately May 19, 2009 through the 2009-2010 school year as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

Lakes Community High School

Mrs. Biel moved the Board accept Aryan Dohman's request for a leave of absence from approximately February 2, 2009 through April 24, 2009 as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

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Mrs. Biel moved the Board accept Elizabeth Hart-Hinkle's request for a leave of absence from approximately April 6 through the 2009-2010 school year as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

FINANCE/BUSINESS

*Approval of Bills and Payroll

Mrs. Biel moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mrs. McGrath.

Education Fund	\$3,317,142.68
Building Fund	\$ 313,896.89
Bonds & Interest	\$.00
Transportation Fund	\$ 196,195.35
I.M.R. Fund	\$ 41,833.70

On which a motion a roll call vote was held with the following results:

Roll Call Vote. Ayes: Van Dien, McGrath, Sobczak, Jacobs, Heneberry, Biel, Delany
 Nays: None Absent: None Motion carried.

Report from the Business Office

Suburban School Cooperative Insurance Pool

Mrs. McGrath moved the Board to approve membership retention and renewal in the suburban School Cooperative Insurance Pool. Second by Mrs. Van Dien.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

Hazardous Transportation Route Recertification

Mrs. Jacobs moved the Board to certify District 117 hazardous transportation routes remain unchanged. Second by Mrs. Van Dien.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

Methane Recovery System

Mrs. Nolde reported that a meeting was held with RMT, our consultant for the methane recovery system, to discuss the efficiency of the system. The consensus of the group was that ventilation was needed in the ceiling to help alleviate the heat buildup. The cost of roof ventilation and additional fans is approximately \$11,000.

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Bond Rating

Mrs. Nolde reported that as rates are changing, the district will be beginning the process of establishing its investment grade. The proposed Debt Policy and Fund Balance Policy are part of this process.

Lake County Impact Fee Focus Group

Mrs. Nolde informed the Board that a focus group has been formed to review proposed changes and additions to the Impact fee portion of the Lake County Unified Development Ordinance.

Budget Update

Mrs. Nolde provided a Year-to-Date Summary of the Budget .

First Reading – Policy Revisions

Revisions to the following policies were presented for first reading, and will be recommended for adoption at the January 22 Board Meeting:

- 405 – Fiscal and Business Management – Fund Balance Policy
- 420.041 – Debt Management Policy

GOVERNANCE

F.O.I.A. Request - None

Tech Campus Update

Dr. Sabatino reported on student achievements at the tech campus. Also noted was a Public Notice of Sale of Property.

New Course Proposal - English

Mr. Sobczak moved the Board to approve the new course proposal for English as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

New Course Proposal – Fine Arts

Mrs. Biel moved the Board to approve the new course proposal for Fine Arts as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

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Mrs. Biel moved the Board to approve the .5 credit elective graduation requirement in the Fine Arts Department beginning with 2009-10 freshman class as recommended by the Superintendent. Second by Mrs. Jacobs.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

Second Reading – Policy Revisions

Revisions to the following policies were presented for second reading. Adoption is recommended.

- 270.02 Board of Education Regular Meetings
- 270.03 Board of Education Regular Meetings – Time and Place
- 415.07 Bidding Requirements
- 520.09 Substitute Teachers
- 520.22 Graduate Credit
- 521.01 Sick Leave
- 521.05 Personal Leave/Non-Medical Emergency Leave
- 522 Leave of Absence Without Pay
- 542.2 Sick Leave
- 542.3 Personal Leave/Non-Medical Emergency Leave
- 543 Leave of Absence Without Pay
- 710.14 Foreign Exchange Students

Mrs. Jacobs moved the Board adopt policy changes to 270.02 Board of Education Regular Meetings; 270.03 Board of Education Regular Meetings – Time and Place; 415.07 Bidding Requirements; 520.09 Substitute Teachers; 520.22 Graduate Credit; 521.01 Sick Leave; 521.05 Personal Leave/Non-Medical Emergency Leave; 522 Leave of Absence Without Pay; 542.2 Sick Leave; 542.3 Personal Leave/Non-Medical Emergency Leave; 543 Leave of Absence Without Pay; 710.14 Foreign Exchange Students as presented. Second by Mrs. Heneberry.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

District Improvement Plan

Mrs. Van Dien moved the Board approve the District Improvement Plan as presented by the Superintendent. Second by Mrs. McGrath.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

School Calendar 2009-2010

Mr. Sobczak moved the Board approve the 2009-10 school calendar as presented and recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

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Senior Final Exam Exemption Proposal

Mrs. Jacobs moved the Board approve the Senior Final Exam Exemption Proposal as presented and recommended by the Superintendent. Second by Mrs. Heneberry.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

Lakes High School Attendance Week Ceremony

A letter was presented congratulating Lakes High School as one of the Top 10 schools out of 107 participating in Attendance Week 2008. An Awards Ceremony was held on Friday, December 5.

Early Graduation Request

Mrs. Jacobs moved the Board to accept the early graduation request from Keri Lyne Schroeder as recommended by the Superintendent. Second by Mrs. Van Dien.

Field Trip Requests

Antioch Community High School

Mrs. Van Dien moved the Board to approve the Field Trip request made by Patrick Hayes and Keith Cox to take ACHS music students to Orlando, Florida from December 28, 2009 – January 2, 2010, and the field Trip request made by Kerri Elliott and Sofia Farooq to take ACHS Model UN students to the Model United Nations Conference at the University of Illinois from April 24 – 26, 2009 as recommended by the Superintendent. Second by Mrs. Jacobs.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

Request for Use of Facilities

Lakes Community High School

Mrs. Jacobs moved the Board approve the request from Lindenhurst-Lake Villa Chamber of Commerce for use of facilities on April 2 (4:00 pm – 8:00 pm), April 3 (11:00 am – 8:00 pm), April 4 (8:00 am-4:00 pm), and April 5 (8:00 am – 4:00 pm) for a Spring Fest Expo and the request from the Lake Villa Township Lions Club for use of facilities on April 5, 2009 from 6:00 -1:00 pm for a Pancake Breakfast be approved. Second by Mrs. McGrath.

Voice Vote. Ayes: 7 Nays: None Absent: 0 Motion carried.

ACHS Update – Mr. Nekritz

Mr. Nekritz reported that attendance for the first two days of finals was at 99.2%. Normal attendance has been at 95%. The Honor Society topped the number of daffodils sold. Many donations were made over the last two weeks to help support needy families, Open Arms Mission, and toys for tots. The senior class is planning a Grandparents Day in April. Students are filling out climate surveys. PLAN test results were at their highest level at 19.3. The last three years the score averaged 18.5. The national average is 17.5.

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LCHS Update – Mr. McKay

Mr. McKay reported that attendance has been about 95% with suspensions and expulsions down from last year. 39 seniors have been named as Illinois State Scholars, which is a 15% increase from last year. On Monday, December 29th, Lakes will be hosting a Rapid Response Training Day. In February during PE classes “Young Hearts for Life” will be doing EKG screenings on students. LCHS helped 20 families this holiday season through the Open Arms Mission and also adopting families in need. Students raised \$1900 through the Eagle Relay to Give Kids Hope. The Varsity Basketball team has not won any games, however, the freshman girls team won the Grayslake North Town tournament.

QUESTIONS/COMMENTS – BOARD MEMBERS

Mrs. Biel distributed brochures on “Seniors Supporting Schools.” Arlington Heights District 59 offers seniors an opportunity to work in the District schools earning minimum wage to help offset their real estate taxes. Mrs. Biel felt that it was a great idea to get seniors involved in school districts in exchange to earn money towards their taxes.

Mrs. Jacobs thought that it was wonderful to see so many students being recognized at the awards breakfast. She also felt that it was nice that a few Department Chairs at Lakes gave the department award rather than the Assistant Principal and hoped that more department chairs would participate making the award more meaningful to the student.

ADJOURNMENT

At 8:10 p.m. Mrs. Heneberry moved the December 18, 2008 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mr. Sobczak.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

The meeting adjourned at 8:10 p.m.

President

Secretary