

COMMUNITY HIGH SCHOOL DISTRICT 117
1625 DEEP LAKE ROAD
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, MARCH 26, 2009 – 7:00 P.M.

Present

Absent

BOARD MEMBERS

Mr. Phillip A. Delany, President
Mr. Wayne A. Sobczak, Vice President
Mrs. Aileen B. Biel, Secretary
Mrs. Joyce Heneberry
Mrs. Sandy Jacobs
Mrs. Tracy McGrath
Mrs. Kathleen Van Dien

ADMINISTRATION

Dr. Jay Sabatino, Superintendent
Dr. David Moyer, Assistant Superintendent
Ms. Jennifer Nolde, Business Manager
Mr. Michael Nekritz, Principal

Mr. James McKay, Principal

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday, March 26, 2009 in the Library at Lakes Community High School. Mr. Phillip Delany, President, presided over the meeting, calling it to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

The following consent agenda items (indicated by*) were enacted by one motion.

***Approval of Minutes – Regular Meeting of Wednesday, March 11, 2009**

Mrs. McGrath moved the minutes of the Regular Meeting of March 11, 2009 be approved and placed on file. Second by Mrs. Biel.

On which motion a voice vote was held with the following results:

Ayes: 7 Nays: None Absent: None Motion carried.

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*Approval of Minutes – Closed Session of Wednesday, March 11, 2009

Mrs. McGrath moved the minutes of the Closed Session of March 11, 2009 be approved and placed on file. Second by Mrs. Biel.

On which motion a voice vote was held with the following results:

Ayes: 7 Nays: None Absent: None Motion carried.

FINANCE/BUSINESS

*Approval of Bills and Payroll

Mrs. McGrath moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mrs. Biel.

Education Fund	\$3,677,486.83
Building Fund	\$ 360,575.30
Bonds & Interest	\$ 48,803.36
Transportation Fund	\$ 301,917.97
I.M.R. Fund	\$ 32,959.83

On which a motion a roll call vote was held with the following results:

Roll Call Vote. Ayes: Sobczak, Heneberry, Jacobs, Biel, Van Dien, McGrath, Delany
Nays: None Absent: None Motion carried.

Report from the Business Office

Food Service and Maintenance Contracts

Mrs. Nolde reported that at the April Board meeting she will be presenting contracts for 2009-2010 for Food Services and Maintenance.

Antioch Chair Lift Update

Mrs. Nolde said that the Fire Marshall moved up the date in which he will be returning to inspect the chair lift to see if had been removed or repaired. Mrs. Nolde reported that repairs will begin Monday to fix the lift.

Student Accident Insurance

Mrs. Nolde reviewed renewal information for student accident insurance.

Mrs. Jacobs moved the Board renew Markel student accident policy for 2009-2010 as presented. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Biel, Van Dien, McGrath, Sobczak, Jacobs, Delany
Nays: None Absent: None Motion carried.

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ACHS Roofing Project

Mrs. Nolde recommended that the Board reject the bids of A-1 Roofing, DCG Roofing, and Singles Roofing for non-compliance and accept the bid of Eurocon Enterprises for the ACHS roofing project.

Mr. Sobczak moved the Board to reject the bids of A-1 Roofing, DCG Roofing, and Singles Roofing for non-compliance as recommended. Second Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Mr. Sobczak moved the Board to accept the bid of \$112,500 with an allowance of \$1,500 from Eurocon Enterprises for the ACHS roofing project as recommended. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

ACHS Varsity Locker Renovation Project

Mrs. Nolde recommended rejection of the bid of Haldeman Homme for non compliance and accept the bid of Olympus Lockers for the ACHS Varsity Locker Room Project.

Mr. Sobczak moved the Board to reject the bid of Haldeman Homme for non-compliance as recommended. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Mr. Sobczak moved the Board to accept the bid of \$57,900 from Olympus Lockers for the ACHS Varsity Locker Room Project as recommended. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Gatekeeper

Mrs. Nolde reported that many clients are experiencing service issues with Gatekeeper and that a change may be necessary at a later date.

Gas to Energy System

Mrs. Nolde presented the analysis for the Gas-to-Energy system which amounts to \$816,283 savings over the life of the system. The amount will vary based on energy and maintenance costs.

GOVERNANCE

F.O.I.A. Request - None

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Tech Campus Update - None

Textbook Disposal

Mrs. McGrath moved the Board to authorize disposal of the textbooks presented because they are out of date and no longer being used. Second by Mr. Sobczak.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

Computer Disposal

Mrs. McGrath moved the Board to authorize disposal of the computers because they are out of warranty. Second by Mr. Sobczak.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

First Reading – Policy Revisions

Revisions to the following policy are being presented for first reading. Adoption will be recommended at the April 30, 2009 Board Meeting.

270 School Board Meetings

Second Reading – Policy Revisions

Revisions to the following policies are being presented for second reading. Adoption is recommended.

320.08 Personnel Records
420.07 Use of Credit and Procurement Cards
465.04 Emergency and Safety Plans
500.07 Abused and Neglected Child Reporting
500.34 Personnel - Suspension
522 Leave of Absence – Certified Personnel
543 Leave of Absence – Education Support Personnel
620.03 Curriculum Content

Mr. Sobczak moved the Board adopt policy changes to 320.08 – Personnel Records; 420.07 – Use of Credit and Procurement Cards; 465.04 – emergency and Safety Plans; 500.07 – Abused and Neglected Child Reporting; 500.34 – Personnel – Suspension; 522 – Leave of Absence – Certified Personnel; 543 – Leave of Absence – ESPs; and 620.03 – Curriculum Content as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

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Fourth Reading – Policy Revisions

Revisions to the following policies were presented for second reading:

545 Appointment to Co-Curricular Positions

Dr. Sabatino reported that he is supposed to be hearing from the Association next week with their proposed changes to Policy 545.

Field Trip Request

Mrs. Van Dien moved the Board approve the overnight field trip request from Mike Skinner, Head Boys' Basketball Coach for the team to attend "Team Camp" at the University of Illinois on June 19-21, 2009 and the request from Tim Borries, Head Girls' Coach for the team to attend the Eastern Illinois University tournament on June 19-22, 2009 and also a shooting clinic in Richmond, Indiana as recommended. Second by Mrs. Van Dien.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

Rental Requests

Antioch High School

Mrs. McGrath moved the Board approve the requests for use of facilities:

Antioch Community High School

Millburn School District for a Sectional Track Meet on May 16, 2009 from 8:00 am – 3:00 pm

Lakes Community High School

Millburn School District – Conference Track Meet on May 9 from 9:00 am – 12:00 noon

Viking Youth Football from April 19 – June 14, 2009 on Sundays from 12:00 noon – 5:00 pm

Second by Mrs. Van Dien.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

Update on Administrative Procedures

Dr. Sabatino reported that beginning in July, by Law, according to the Physical Fitness Facility Medical Procedures Act and the Illinois Department of Public Health Rules, Part 527, anyone who wishes to rent facilities must have a person trained in AED and CPR present during the activity. Dr. Sabatino noted that Steve Schoenfelder and Troy Parola are contacting persons involved to inform them of this new law.

Dr. Sabatino brought up the fact that students who are 17 years old do not need permission from their parents to donate blood. Discussion was held if students under 18 should have parental approval before giving blood. The consensus was that students under the age of 18 need parental permission and it should be added to the permission slip.

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QUESTIONS/COMMENTS – BOARD MEMBERS

Motion to Enter Closed Session

At 7:35 p.m. Mrs. Van Dien moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act: (a) Employment – Section 2(c)(1): The hiring, firing, compensation, discipline and performance of specific employees; and (b) School Issues – Section 2(c)(10): Other matters relating to individual students. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Sobczak, Jacobs, Heneberry, Biel, McGrath, Van Dien, Delany
 Nays: None Absent: None Motion carried.

Motion to Come Out of Closed Session

At 8:55 p.m. Mrs. McGrath moved the Board come out of Closed Session. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Jacobs, Heneberry, Biel, McGrath, Sobczak
 Nays: None Absent: Delany, Van Dien Motion carried.

Student Expulsion

Antioch Community High School

Mr. Sobczak moved the Board to impose the expulsion of Student 2008/2009-1A as recommended by the Principal. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Abeyance Agreement

Lakes Community High School

Mr. Sobczak moved the Board to impose the expulsion of Student 2008/2009-5L as recommended by the Principal and that such expulsion be held in abeyance subject to the execution of the condition set forth in the Agreement with the student and parents. Second by Mrs. Van Dien.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

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PERSONNEL

Employment – Certified Personnel

Lakes Community High School

Mr. Sobczak moved Kari Bodine be employed as a Science Teacher for the 2009-2010 school year at B.A.+15, Step 1, as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Employment – Long Term Substitute Teacher

Lakes Community High School

Mr. Sobczak moved Drew Dittmer be employed as a long-term substitute teacher beginning approximately April 14th and continuing through the end of the 2008-09 school year, at a level of B.A., Step 1 (salary pro-rated) as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Mr. Sobczak moved Caleb Parnin be employed as a long-term substitute teacher beginning approximately May 11, 2009 and continuing through the end of the 2008-09 school year, at a leave of B.A., Step 1 (salary pro-rated) as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Mr. Sobczak moved Caroline Kochmit be employed as a long-term substitute teacher beginning approximately April 6th and continuing through the end of the 2008-09 school year, at a Level of B.A., Step 1 (salary pro-rated) as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

Request for Part-Time Assignment

Antioch Community High School

Mr. Sobczak moved Katherine Olson be employed as part-time teacher for the 2009-2010 school year with a minimum class load of .6 as recommended by the Superintendent. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
 Nays: None Absent: None Motion carried.

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Resignation – Certified Personnel

Antioch Community High School

Mr. Sobczak moved the Board accept the resignations of Deborah Surroz-Weber, Librarian; Kelly Rose, Math Teacher; John Brumund-Smith, PE/Drivers Ed/Heath teacher; and Andrew Judson, Special Education Teacher, effective the end of the 2008-09 school year with regret as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Lakes Community High School

Mr. Sobczak moved the Board accept the resignations of Colette Todd, Choir Teacher; and Stephanie Bruser, Science Teacher, effective the end of the 2008-09 school year with regret as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Resignation – Increment Position

Antioch Community High School

Mr. Sobczak moved the Board accept the resignations from Larry Kamin, Assistant Wrestling Coach; and John Brumund-Smith, Head Boy's Track Coach, effective the end of the 2008-09 school year, with regret as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Request for Extended Sick Leave

Antioch Community High School

Mr. Sobczak moved the Board approve the request for a Family Medical Leave/Unpaid Leave of Absence from Kristina Wilson, Spanish Teacher, from August 20, 2009 (unless otherwise advised by her doctor), and after release by her doctor, returning approximately October 15, 2009 as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

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Reassignment of Staff Members

Mr. Sobczak moved the Board adopt the Resolution for Reassignment of Susan Latino, Aide, as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Mr. Sobczak moved the Board adopt the Resolution for Reassignment of Gregg Henning, Director of Technology, as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote: Ayes: 7 Nays: None Motion carried.

Retirement – Administrative Personnel

Mr. Sobczak moved the Board accept the resignation of Dr. Jay Sabatino, Superintendent, with regret, for the purpose of retirement, effective June 30, 2009. Second by Mrs. McGrath

Voice Vote: Ayes: 7 Nays: None Motion carried.

Employment – Administrative Personnel

Mr. Sobczak moved the Board approve the contracts of Mike Nekritz and Jim McKay. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
Nays: None Absent: None Motion carried.

Mr. Sobczak moved the Board approve the rollover contract of Jennifer Nolde to years 2010-2011. Second by Mrs. McGrath.

Roll Call Vote. Ayes: Heneberry, Jacobs, Biel, Van Dien, McGrath, Sobczak, Delany
Nays: None Absent: None Motion carried.

ADJOURNMENT

At 9:02 p.m. Mrs. McGrath moved the March 26, 2009 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mrs. Van Dien.

Voice Vote. Ayes: 7 Nays: None Absent: None Motion carried.

The meeting adjourned at 9:02 p.m.

President

Secretary