

COMMUNITY HIGH SCHOOL DISTRICT 117
1625 DEEP LAKE ROAD
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, JANUARY 21, 2010 – 7:00 P.M.

Present

Absent

BOARD MEMBERS

Mrs. Joyce Heneberry, Vice President
Mrs. Sandy Jacobs
Mr. Randy Mathias
Mr. Ronald Vickers

Mr. Wayne A. Sobczak, President
Mrs. Tracy McGrath, Secretary
Mrs. Kathleen Van Dien, Treasurer

ADMINISTRATION

Dr. Jay Sabatino, Superintendent
Dr. David Moyer, Assistant Superintendent
Ms. Jennifer Nolde, Business Manager

Mr. Michael Nekritz, Principal
Mr. James McKay, Principal

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday, January 21, 2010 in the Library at Antioch Community High School. Mrs. Joyce Heneberry, Vice President, presided over the meeting, calling it to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

PRESENTATIONS

NCAA Eligibility Guidelines

Mr. Steve Schoenfelder and Mr. Troy Parola presented steps the Athletic Departments and Guidance Departments are taking to inform the students and parents what classes are NCAA eligible. Information is being presented by the Guidance Department at the 8th grade Open House, NCAA requirements are posted on the website and bulletin boards, a box was added to the four year planner sheets which students should check if they are interested in intercollegiate athletics, and coaches will inform athletes at the pre-season meeting.

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APPOINT VICE PRESIDENT PROTEM

Mr. Vickers moved that Mr. Mathias serve as Vice President Protem for this Board Meeting. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

CONSENT AGENDA

The following consent agenda items (indicated by*) were enacted by one motion.

***Approval of Minutes – Regular Meeting of Thursday, December 17, 2009**

Mr. Mathias moved the minutes of the Regular Meeting of December 17, 2009 be approved and placed on file. Second by Mr. Vickers.

On which motion a voice vote was held with the following results:

Ayes: 4 Nays: None Absent: 3 Motion carried.

***Approval of Minutes – Closed Session of Thursday, December 17, 2009**

Mr. Mathias moved the minutes of the Closed Session of December 17, 2009 be approved and placed on file. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

***Approval of Minutes – Special Board Meeting, Tuesday, January 5, 2010**

Mr. Mathias moved the minutes of the Special Board Meeting of January 5, 2010 be approved and placed on file. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

***Approval of Minutes – Closed Session, Tuesday, January 5, 2010**

Mr. Mathias moved the minutes of the Closed Session of January 5, 2010 be approved and placed on file. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

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PERSONNEL

***Employment – Certified Personnel**

Lakes Community High School

Mr. Mathias moved Linda Zeman be employed as a Long Term Substitute Teacher for Family and Consumer Science, at a level of BA, Step 1, (pro-rated) for the FMLA leave of Karen Schneider from January 8, 2010 – approximately February 5, 2010 as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Mr. Mathias moved Samantha McDaniel be employed as a Long Term Substitute Teacher for PE, at a level of BA, Step 1, (pro-rated) for the FMLA leave of Tamara Ribbens from approximately February 21 – approximately May 3, 2010 as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

***Employment – Increment Positions**

Antioch Community High School

Mr. Mathias moved Jamie Ellinger be employed as Assistant Speech Coach (.5) at a Level of 4A for the 2009-10 school year as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

***Request for Extended Sick Leave**

Mr. Mathias moved the Board approve the request for an unpaid Extended Sick Leave from Patti Fluger, Secretary to the Dean, from January 4, 2010 to April 15, 2010 (upon release from her doctor), as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

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FINANCE/BUSINESS

*Approval of Bills and Payroll

Mr. Mathias moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mr. Vickers.

Education Fund	\$3,506,555.62
Building Fund	\$ 308,043.63
Bonds & Interest	\$ 36,053.47
Transportation Fund	\$ 205,230.36
I.M.R. Fund	\$ 105,496.75

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Report from the Business Office

Mrs. Nolde noted the following upcoming events:

- Bus Trust – state is closing loop-hole and will not support future reimbursements and therefore will not be part of the bid spec.
- Transportation bid opening in February
- Budget Process has begun
- Roofing bids in March
- Band Uniform Bids (ACHS) in February

Student Fees

Mrs. Nolde presented the first reading for student fees for 2010-11. No changes were proposed to current student fees however, an additional \$20 fee was added to cover the cost of reading materials. Discussion was held, and the consensus was to leave it as it was presented.

Update on ACHS Floor

Tear-out of the ACHS gym floor began on January 11th. The project is expected to take approximately six weeks. Mrs. Nolde said that it was just discovered that there are leveling issues which need to be corrected before the floor is installed. This procedure will take an additional 4-5 days.

Update on PMA Projection

Mrs. Nolde presented the latest projection which included the latest CPI projection, \$750,000 reduction in expenditures for 2010-11, and also passing the Debt Service Extension Base. Mr. Vickers would like to look at the possibility of a fall referendum to pass the Debt Service Extension Base. Mrs. Nolde said if the Board would like to see the referendum presented in the fall, a decision from the Board needs to be made soon. Mr. Vickers also asked for the charts to be more consistent.

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Roof Survey

Mr. Vickers moved the Board to approve the STR proposal for roof survey updates at a cost of \$2,900 as recommended. Second by Mr. Mathias.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

GOVERNANCE

F.O.I.A. Request

Two FOIA request were received and Mrs. Nolde responded to each.

Tech Campus Update - None

New Club Approval

Mr. Vickers moved the Board to approve the Diversity Club as a new club as recommended. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Revisiting of Geographical Boundaries for Students

Dr. Sabatino said that boundaries are reviewed each year. All Board members were satisfied with the current District boundaries.

Approval of Proposal for Storage Closet at Lakes Community High School

Mr. Mathias moved the Board to approve the proposal and agreement from Hope Community Church to build a storage closet at Lakes Community High School at no cost to District 117. Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

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First Reading – Policy Revisions

Revisions to the following policies were presented for first reading, and will be recommended for adoption at the February 18, 2010 Board Meeting:

- 270 – School Board Meetings
- 270.06 – Closed Meetings
- 450.08-AP – Administrative Procedures Hazardous and Infections Materials
Policy 450.08-AP was not in the packet. Dr. Sabatino explained that the main change to this policy was in how the school is required to notify parents (not via bulletin boards).

Second Reading – Policy Revisions

Mr. Vickers moved the Board adopt the changes made to the following policies (with clarification of who the Local Records Commission is in Policy 288 – last sentence):

- 288 – The Freedom of Information Act-Access to District’s Public Records
- 347 – Freedom of Information Act
- 347-AP – Freedom of Information Act Administrative Procedures
- 542.2 – Sick Leave

Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Third Reading – Policy Revisions

Discussion was held. The Board would like to revisit this policy in February. There were a few items that the Board would like clarified with the attorney. Dr. Sabatino will send the language to the attorney for their review.

Dr. Sabatino reported that there are two options available through IASB for a Policy Review:

- Policy Review - An IASB consultant reviews the manual and makes recommendations at a cost of \$1100
- Policy Manual Customization – IASB consultant works with the Board and Administration to review the entire manual at a cost of \$7600.

Mr. Vickers said he participated in the Policy Manual Customization in another District and found it to be valuable. Further discussion will take place at the February meeting.

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Field Trip Requests – Overnight

Lakes Community High School

Mr. Vickers moved the Board to approve the field trip request from Bill Rosencrans to take the Varsity Baseball Team to St. Louis from March 29 – April 2, 2010 to play baseball games over spring break as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Rental of Facilities Requests

Lakes Community High School

Mrs. Jacobs moved the Board to approve the request of the use of facilities for the following groups as recommended by the Superintendent:

- Lindenhurst-Lake Villa Chamber of Commerce on March 16 (Noon – 10:00 pm), March 27 and March 28, 2010 (7:30 am – 4:00 pm) for a business expo.
- Lake Villa Township Lions Club on March 28, 10 from 5:30 am – 1:00 pm for a Pancake Breakfast
- Antioch Upper Grade School on April 15, 2010 from 9:00 am – 12:00 noon for a Holocaust survivor speaker
- Boy Scouts of America/North Star District on January 31 and February 7, 2010 for a musical (11:00 am – 3:00 pm)

Second by Mr. Mathias.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Mr. Vickers asked that the rental of facilities requests be moved to the consent agenda. All agreed.

Dr. Sabatino read the update reports from Mr. McKay and Mr. Nekritz:

LCHS Update

- Currently, second semester has an AvgDailyAttend of approximately 94%
- First Semester final exam results continue to show a general improvement
- Lakes is using technology to raise money for the Haitian disaster
- Our Girls' Basketball team defeated Vernon Hills this past week! V.H. was undefeated in conference play prior to us beating them by double digits.

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ACHS Update

- Open House for 8th graders will be held on January 27th
- All classes Frosh-Senior had higher GPA's on semester grades than last year!
- Semester One Unexcused Rate was .35% - lowest since tracked (or really close)
- The number of athletes on our D/F ineligibility list DOWN by over 33% DESPITE increasing eligibility requirements!

QUESTIONS/COMMENTS – BOARD MEMBERS

Mr. Mathias thanked Steve Schoenfelder, Troy Parola, Phyllis Fay, and Cheryl Cox for the hard work they are doing to make the parents and students aware of the NCAA eligibility requirements.

Mrs. Heneberry questioned why athletes and parents were not informed earlier about NCAA eligibility requirements, as this is important for their college career.

Mrs. Jacobs appreciated the time Jim McKay and Mike Nekritz took to speak to the Board at the Special Meeting in January.

CLOSED SESSION

Motion to Enter Closed Session

At 8:47 p.m. Mr. Mathias moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act: : (a) Employment – Section 2(c)(1): The hiring, firing, compensation, discipline and performance of specific employees; (b) School Issues – Section 2(c)(10): Other matters relating to individual students; (c) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal; and (d) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Second by Mr. Vickers.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Motion to Come Out of Closed Session

At 10:40 p.m. Mr. Mathias moved the Board come out of Closed Session. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

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STUDENT ISSUES

Student Expulsion
Antioch Community High School

Mr. Vickers moved the Board impose the expulsion of Student 2009-10-1A as recommended by the Principal. Second by Mr. Mathias.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Closed Session Minutes to be Released

Mr. Vickers moved the following Closed Session minutes from June 18, 2009 through November 18, 2009, remain closed as recommended by the Superintendent because the need for confidentiality still exists: June 18, 2009, All; July 16, 2009, All; August 20, 2009, All; September 17, 2009, All; October 15, 2009, All; and November 18, 2009, All. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Memo of Understanding – Retirement

Mr. Vickers moved the Board approve the Memo of Understanding for the retirement of Frank Chikos as presented. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

ADJOURNMENT

At 10:45 p.m. Mr. Vickers moved the January 21, 2010 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

The meeting adjourned at 10:45 p.m.

President

Secretary