

COMMUNITY HIGH SCHOOL DISTRICT 117
1625 DEEP LAKE ROAD
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, DECEMBER 16, 2010 – 7:00 P.M.

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President
Mrs. Joyce Heneberry, Vice President
Mrs. Kathleen Van Dien, Treasurer
Mrs. Sandy Jacobs
Mr. Randy Mathias
Mr. Ronald Vickers

Mrs. Tracy McGrath, Secretary

ADMINISTRATION

Mr. James McKay, Superintendent
Mr. Michael Nekritz, Superintendent
Mr. Eric Ernd, Principal
Mr. Stephen Plank, Principal

Ms. Jennifer Nolde, Business Manager

STUDENT AMBASSADORS

Iris Schweier
Danielle Stancill

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday, December 16, 2010 in the Library at Antioch Community High School. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE TWO

PRESENTATIONS

Fine Arts Smart Goals

Wanda Teddy and Matt Kastor presented department Smart Goals. The departments explained how they were aligning their goals with the common assessments and District Goals.

PMA Presentation

Doreen Linderman presented FY 2010 audited Annual Financial Report, FY 2011 Adopted Budget, 2009 Equalized Assessed Valuation and final levy, current and projected enrollment, current and projected staffing, and all assumptions were reviewed and updated.

Special Education Update

Janet Frichtl, Terry Dewing, and Brie Cederna presented an update on Special Education and department Smart Goals. They explained how they were aligning their goal with District Goals and common assessments.

Brennen, a student from One Hope United presented his Prezi as an example of student led IEP's.

Mr. Vickers thanked Brennen for his presentation.

ACHS Update

Danielle Stancill reported:

- ACHS/LCHS held a basketball game in support of Mrs. Menoni.
- The Cancer Awareness Group held a pancake breakfast with Santa.
- Food Drive was held for soldiers.
- The Basketball Team held a coat drive.
- DECA held Toys for Tots.

Mr. Ernd reported:

- ACHS family shows how they really care about each other by pitching in various ways to help raise money for Mrs. Menoni.
- Attendance rate through progress report 3 is 94.93%. November attendance is at 93.43%. ACHS placed 5th in the Annual Attendance Week Competition for Lake County.
- Stephanie Kowalczyk and Amanda Dahlem were selected to the National American Choral Directors Association Honor's Choir.
- Steven Farrell and Alex Hauffman will play in the pit for 2011 Theater Festival.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE THREE

- The cast and crew of “David and Lisa” were selected to perform at the 2011 Theatre Festival.
- The Fine Arts department held its Holiday Café. This promoted the diversity goal within the strategic plan.
- Thirty-nine ACHS seniors were named as Illinois State Scholars.
- 125 students were recognized at the “You Make a Difference” breakfast.

LCHS Update

Mr. Plank reported:

- Thirty-four students were named as Illinois State Scholars.
- Kellie Doye has been developing procedures to produce press releases and local media.
- LCHS finished 2nd in the Annual Attendance Week Competition with a rate of 95.09%.
- The Guidance department hosted “Get Set for College” on November 17th. The program was for students during the day and a presentation was done at night for parents.
- A Financial Aid Night was held on December 1st and was well attended.
- As of this date, 616 college applications have been sent to 166 different institutions.
- In Athletics:
 - LCHS Dance Team took 1st place in hip hop in their first two competitions.
 - The Girls Basketball team went 2-2 in the Thanksgiving Tournament.
 - The LCHS vs ACHS basketball games were held last week as a fund raiser.
 - The Cheer team took 6th place last week in the Grayslake Invite, JV took 4th.
 - The Girls Bowling team will be returning to Antioch Lanes.
 - The wrestling team is 2-1 in the NSC Prairie Division.

Iris Schweier, Student Ambassador reported:

- On November 17th Student Council leaders attended an exchange with several other schools.
- December 2nd the Student Council hosted 93 middle school students at the Middle School Leadership Conference.
- Kurt Rowells has begun a morning study group for AP students.
- Talon Times launched a new website.
- Kyle Hill was chosen to be Assistant Stage Manager at the Theatre Festival in January.
- The cast and crew of the fall play “John Lennon and Me” was selected to perform at the Illinois Theatre Festival in January.
- NHS held a hat and mitten drive collecting 447 items to benefit Open Arms Mission.

CONSENT AGENDA

The following consent agenda items (indicated by*) were enacted by one motion.

*Approval of Minutes – Regular Meeting of Tuesday, November 16, 2010

Mr. Vickers moved the minutes of the Regular Meeting of November 16, 2010 be approved and placed on file. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE FOUR

*Approval of Minutes – Closed Session of Tuesday, November 16, 2010

Mr. Vickers moved the minutes of the Closed Session of November 16, 2010 be approved and placed on file. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

PERSONNEL

*Employment – Certified Staff

Lakes Community High School

Mr. Vickers moved the Board employ Kristen Mason as Family and Consumer Science Teacher at a level of BA, Step 1 (pro-rated), for the second semester of the 2010-11 school year as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

*Employment - Long Term Substitute Teacher

Mr. Vickers moved the Board employ Michael Gordy as a long term substitute teacher for the FMLA leave of Mary Easton from December 29, 2010 (unless otherwise advised by her doctor), until March 24, 2011 at a level of BA, Step 1, (pro-rated); and Ashley Perkinson be employed as a long term substitute for the extended sick leave of Sarah Menoni from January 5, 2011 – May 26, 2011 at a level of BA, Step 1, (pro-rated) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

*Employment – Non-Certified Staff

Lakes Community High School

Mr. Vickers moved the Board employ Jan Timmer as Dean's Secretary for the 2010-11 school year at a rate of \$17.60 per hour as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE FIVE

*Employment – Increment Positions

Lakes Community High School

Mr. Vickers moved the Board employ the following in the increment positions shown for the 2010-11 school year at the stipend level indicated as recommended by the Superintendent. Second by Mr. Mathias.

Ashley Kenady	Assistant Softball Coach	3A
Dominick Richert	Assistant Softball Coach (50%)	3A
Carolyn Cooley	Assistant Softball Coach (50%)	3A
Dan Jazo	Assistant Track Coach	3D

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

*Employment – Dollar Coaches

Antioch Community High School

Mr. Vickers moved Luke Dyer and Todd Soukup be employed as Dollar Coaches for Wrestling for the 2010-11 school year as recommended by the Superintendent. Second by Mrs. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

*Resignation – Non-Certified Staff

District

Mr. Vickers moved the Board accept the resignation of Kim Frost, Bookkeeper effective November 24, 2010; and Chris Graham, Desktop Specialist effective December 10, 2010, as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Lakes Community High School

Mr. Vickers moved the Board accept the resignation with regret of Cristo Garza, Paraprofessional, effective January 5, 2011 as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE SIX

*Request for Leaves of Absence

Antioch Community High School

Mr. Vickers moved the Board approve the extended sick leave request from Sarah Menoni from November 22, 2010 – May 26, 2011 (after release by her doctor); and the request from Nicole Sutherland from March 25, 2011 (unless otherwise advised by her doctor) until June 18, 2011 (after release by her doctor) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Gateway

Mr. Vickers moved the Board approve the extended sick leave request from Tim Soriano from November 22, 2010 – January 4, 2011 (after release by his doctor); and Chris Kemmerer from November 30, 2010 – January 7, 2011 (after release by his doctor) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

FINANCE/BUSINESS

*Rental of Facilities

Mr. Vickers moved the Board approve the request from Lindenhurst Park District Dance for use of facilities December 11, 2010 (12:00 – 4:00 pm) and Sunday, December 12, 2010 (12:00 – 5:00 pm) for a Nutcracker Performance as recommended. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Approval of Bills and Payroll

Mr. Vickers moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mrs. Van Dien.

Education Fund	\$2,595,691.00
Building Fund	\$ 458,000.94
Bonds & Interest	\$ 30,089.16
Transportation Fund	\$ 372,995.08
I.M.R.F. Fund	\$ 53,026.95
Tort Immunity	\$ 94,888.00

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE SEVEN

Report from the Business Office

Capitalized Asset Threshold

Mr. Vickers moved the Board increase threshold of capitalized assets to \$2,500. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Suburban School Cooperative Insurance Pool (SSCIP)

Mr. Mathias moved the Board approve membership retention and renewal in SSCIP. Second by Mr. Vickers.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

457(b) Plan Document

Mr. Vickers moved the Board approve the 457(b) Plan Document as presented. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Mr. Nekritz noted that District 117 employees will be required to complete on-line training sessions to be in compliance with state laws.

Mr. Vickers asked the administration to revisit figures PMA projected in January. He also asked for recommendations from administration for a vision for 2-3 year adjustments and more information regarding the debt service extension issue and the cost and length of time of bonds. Mr. Vickers also asked for an estimated amount of what it would cost taxpayers for a tax increase.

GOVERNANCE

F.O.I.A. Request - None

Tech Campus Update

Mr. McKay noted that within the next four years all the administration will be retiring from the Tech Campus.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE EIGHT

The Tech Campus is looking into potential partnerships with CLC:

- A shared secondary/post secondary program in Nano Technology funded through a National Science Foundation Grant.
- A College Prep Institute created to assist students who may not be “college-ready” in English.
- Possible expansion of the Culinary Arts Lab.

There will be a Tech Campus Open House on January, 13, 2011. All are invited to attend.

First Reading Policy Recommendations

Revisions to the following policy are being presented for first reading, and will be recommended for adoption at the January 20, 2011 Board Meeting:

500.01	Equal Employment Opportunity and Minority Recruitment
500.07	Abused and Neglected Child Reporting
520.01	Hiring Process and Criteria
523	Student Teachers

Second Reading Policy Recommendations

Mr. Vickers moved the Board adopt Policy 655.14 (Enrollment Eligibility – Drivers Education) as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

New Course Proposals

Mr. Mathias moved the Board approve the new Course Proposals: Law in American Society, Algebra I Enriched, AP Language and Composition, and English IV as presented. Second by Mrs. Van Dien.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Mr. Vickers noted that the syllabuses for the proposed classes were well written.

Approval of New Clubs

Mrs. Heneberry moved the Board approve the following new clubs: Interact Group, and Pay It Forward, as recommended by the Superintendent. Second by Mrs. Jacobs.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE NINE

School Calendar 2011-12

Mr. Vickers moved the Board approve the 2011-12 school calendar as presented. Graduation date was set for May 20, 2012; ACHS at 1:00, and LCHS at 5:00 pm. Second by Mr. Mathias.

Attempts were made to coordinate calendars with the sender schools, but currently two schools do not match up with District 117's calendar.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Approval of SIP Required Report

Mr. Mathias moved the Board approve the required reports for Antioch High School as presented Second by Mr. Vickers.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Approval of Donation of Servers

Mrs. Jacobs moved the Board approve the donation of two servers to Emmons School as presented. Second by Mrs. Van Dien.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Field Trip Request - Overnight

Mrs. Jacobs moved the Board approve the request from Wanda Teddy for Fine Arts students to attend the Illinois Theatre Festival at the University of Illinois on January 6-8, 2011 as recommended. Second by Mrs. Heneberry.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Discussion of Tri-Conference

Board members shared the workshop sessions they attended. All felt that the conference is a worthwhile experience and should continue to attend.

QUESTIONS/COMMENTS – BOARD MEMBERS

As the Board Representative to SEDOL, Mrs. Jacobs reported that she received a letter from SEDOL stating that the District will be receiving a refund of \$47,000.

COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, DECEMBER 16, 2010 – PAGE TEN

Mrs. Heneberry asked if some research could be done using Windmills for energy.

Mr. Vickers said he brought back several brochures from the conference. He said he would like to see the District move towards an on-line board packet. All board members were in favor.

Mr. Mathias asked the Student Ambassadors if they benefited by attending the board meeting. Both Iris and Danielle said they communicated information to their peers, and felt it was a benefit to attend the board meetings.

CLOSED SESSION

Motion to Enter Closed Session

At 9:02 p.m. Mr. Mathias moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act: (a) Employment – Section 2(c)(1): The hiring, firing, compensation, discipline and performance of specific employees; and (b) School Issues – Section 2(c)(10): Other matters relating to individual students. Second by Mrs. Jacobs.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Motion to Come Out of Closed Session

At 9:30 p.m. Mr. Mathias moved the Board come out of Closed Session. Second by Mrs. Van Dien.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

ADJOURNMENT

At 9:31 p.m. Mrs. Van Dien moved the December 16, 2010 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mr. Mathias.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

The meeting adjourned at 9:31 p.m.

President

Secretary