

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**1625 DEEP LAKE ROAD**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**THURSDAY, JULY 15, 2010 – 7:00 P.M.**

Present

Absent

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**BOARD MEMBERS**

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Mr. Wayne A. Sobczak, President  
Mrs. Joyce Heneberry, Vice President  
Mrs. Tracy McGrath, Secretary  
Mrs. Kathleen Van Dien, Treasurer (left 8:42 pm)  
Mrs. Sandy Jacobs  
Mr. Ronald Vickers

Mr. Randy Mathias

**ADMINISTRATION**

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Mr. James McKay, Superintendent  
Mr. Michael Nekritz, Superintendent  
Ms. Jennifer Nolde, Business Manager  
Mr. Eric Ernd, Principal  
Mr. Stephen Plank, Principal

**RECORDING SECRETARY**

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Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday, July 15, 2010 in the Library at Lakes Community High School. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

There were no public comments.

**ACHS Update**

Mr. Ernd thanked the staff for a warm welcome. Mr. Ernd had several formal and informal meetings with the Administrative Team members. Mr. Ernd took a building tour and introduced himself to several staff members, parents and students. He has began reviewing SIP plans and goals and started to coordinate meetings and agendas. Mr. Ernd thanked Mr. Nekritz and Mr. McKay for their support and mentoring.

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Mr. Ernd recognized the ACHS softball team on the 3<sup>rd</sup> place finish. Mr. James White, Psychologist at ACHS received the Character Matters Award from the Character Matters in Lake County excellence.

**LCHS Update**

Mr. Plank thanked the staff for a warm welcome and thanked Mr. Nekritz and Mr. McKay for the help in the transition into his new role. Mr Plank asked the LCHS faculty in the spring to complete a survey about culture and climate. He received 86 of 128 responses. Mr. Plank went on a building tour with the maintenance staff to review all crisis plans and familiarize himself with the building. Mr. Plank invited the Board to attend the New Teacher Orientation on August 19<sup>th</sup> at 8:30 am at ACHS.

**District Update**

Mr. Nekritz distributed information regarding AYP. Both schools did not meet AYP requirements. A letter will be sent to all parents at the end of July offering them a choice in schools, however there are no schools in the area who will be accepting any students.

Mr. McKay distributed the District 117 five year Strategic Plan. This is just a draft copy and would appreciate any feedback.

**CONSENT AGENDA**

The following consent agenda items (indicated by\*) were enacted by one motion.

**\*Approval of Minutes – Regular Meeting of Thursday, June 17, 2010**

Mrs. McGrath moved the minutes of the Regular Meeting of June 17, 2010 be approved and placed on file. Second by Mr. Vickers.

On which motion a voice vote was held with the following results:

Ayes: 6            Nays: None            Absent: 1            Motion carried.

**\*Approval of Minutes – Closed Session of Thursday, June 17, 2010**

Mrs. McGrath moved the minutes of the Closed Session of June 17, 2010 be approved and placed on file. Second by Mr. Vickers.

Voice Vote:            Ayes: 6            Nays: None            Absent: 1            Motion carried.

**\*Approval of Minutes – Special Board Meeting, Monday, June 28, 2010**

Mrs. McGrath moved the minutes of the Special Board Meeting of June 28, 2010 be approved and placed on file. Second by Mr. Vickers.

Voice Vote:            Ayes: 6            Nays: None            Absent: 1            Motion carried.

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**PERSONNEL**

**\*Employment – Non-Certified Personnel- FMLA Leave**  
**Lakes Community High School**

Mrs. McGrath moved Kristen Sheahen be employed as Paraprofessional (Library Aide) for the maternity leave of Katie Plese from August 16, 2010 – October 4, 2010 (after release from her doctor) at a rate of \$13.30/hour as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**\*Employment – Increment Positions**  
**Antioch Community High School**

Mrs. McGrath moved the Board employ the following in the increment positions shown for the 2010-11 school year at the stipend level indicated as recommended by the Superintendent. Second by Mr. Vickers.

Phyllis Fay	Color Guard (.4)	4C
John Stolfe	Instrumental Asst. (.5)	3D
Chris Stanich	Math Team Head Coach	4A

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**Lakes Community High School**

Mrs. McGrath moved the Board to employ Elizabeth Potter-Nelson be employed as Assistant Academic Team Sponsor at a level of 5A for the 2010-11 school year as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**\*Employment – Dollar Coach**

Mrs. McGrath moved Andy Goggin be employed as Assistant Football Dollar Coach for the 2010-11 school year as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**\*Employment – Student Teacher**

Mrs. McGrath moved Caitlin Malnati be approved as Student Teacher in History for the fall semester as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

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**FINANCE/BUSINESS**

**\*Approval of Bills and Payroll**

Mrs. McGrath moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mr. Vickers.

Education Fund	\$4,433,866.01
Building Fund	\$ 320,426.47
Bonds & Interest	\$ 22,722.00
Transportation Fund	\$ 185,785.49
I.M.R. Fund	\$ 72,135.15

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**Report from the Business Office**

Mrs. Nolde distributed the latest information received on nine passenger vans. The Board agreed to hold off for two – three years in purchasing the vans since it is not mandatory to purchase the vans now.

Mrs. Nolde reported on the progress of Polley field. August 6<sup>th</sup> is the target date of completion, but should not be used until September 3, 2010.

The Budget Hearing is scheduled for the August Board Meeting at 7:00 pm.

**Hazardous Transportation Route Recertification**

Mrs. Jacobs moved the Board certify District 117 hazardous transportation routes remain unchanged. Second by Mrs. McGrath.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**Impact Fee Ordinance**

Mr. Vickers moved the Board execute the “Indemnification of Developer Subdivision Contributions in the Event of a Private Agreement” agreement. Second by Mrs. McGrath.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

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Athletic Training Agreement

Accelerated Rehabilitation Center's contract is for \$56,000. Athletico's contract was at \$54,000/year. Changing to Accelerated Rehabilitation Center, they will provide an additional 30 hours per week for the additional \$2,000, which saves us \$22,000 for the year.

Mrs. Heneberry moved the Board approve Accelerated Rehabilitation Center's contract for athletic training services for the period August 1, 2010 to June 15, 2011. Second by Mrs Van Dien.

Roll Call Vote.           Ayes:   Jacobs, Heneberry, Van Dien, McGrath, Vickers, Sobczak  
                                  Nays:   None       Absent: Mathias                    Motion carried.

**GOVERNANCE**

F.O.I.A. Request - None

Tech Campus Update - None

Appointment of Homeless Liasons

Mrs. McGrath moved Phyllis Fay and Cheryl Cox be appointed as Homeless Liasons for the 2010-11 school year as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote:            Ayes: 6            Nays: None            Absent: 1            Motion carried.

Appointment of Hearing Officers for Suspension Appeals

Mrs. McGrath moved Jim McKay, Mike Nekritz, Eric Ernd, Stephen Plank, and Janet Frichtl be appointed Hearing Officers for the 2010-11 school year as recommended by the Superintendent. Second by Mrs. Vickers.

Voice Vote:            Ayes: 6            Nays: None            Absent: 1            Motion carried.

Appointment of Hearing Officers for Sexual Harassment/Civil Rights/Discrimination Violations

Mr. Vickers moved Jim McKay, Mike Nekritz, Eric Ernd, Stephen Plank, Jennifer Nolde, and Janet Frichtl be appointed Hearing Officers for any Sexual Harassment/Civil Rights/Discrimination violations for the 2010-11 school year as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote:            Ayes: 6            Nays: None            Absent: 1            Motion carried.

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Approval of Resolution to designate a person to prepare Tentative Budget

Mrs. Jacobs moved the Board approve the resolution to designate the Business Manager to prepare the Tentative Budget.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

Approval of Disposal of Textbooks

Mr. Vickers moved the Board approve the disposal of textbooks no longer being used. Second by Mrs. Jacobs.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

School Board Annual Agenda Calendar

Mr. McKay distributed an Annual Agenda Calendar that will be periodically updated. All the Board members liked the idea of an annual calendar. Mr. Vickers asked that the Calendar be put on the website, Board Meeting dates be put on the top of the page, and the acronyms be spelled out.

Board Policy Review Discussion

Discussion was held whether a review of Board Policies was needed. Mr. Vickers felt that board policies are a crucial part of the Board. It was suggested to talk to someone from IASB at the Tri-Conference for their input and cost.

Board Self-Evaluation In-Service Day

Mr. Nekritz reported that he and Mr. McKay had the opportunity to talk to Jeff Cohn, an IASB speaker. All thought it was a good idea for an in-service day. Mr. Nekritz said he would check what dates were available, as the speaker gets booked quickly.

Field Trip Request

Mrs. McGrath moved the Board approve the field trip request from Keith West, Girls Cross Country Coach to take the Girls' Cross Country team to Rock Cut State Park in Winnebago County, Illinois for a team building exercise as recommended by the Superintendent. Second by Mrs. Van Dien.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

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**QUESTIONS/COMMENTS – BOARD MEMBERS**

Mrs. Jacobs welcomed the two new Principals and appreciate their enthusiasm in the first few weeks in their new jobs.

**CLOSED SESSION**

**Motion to Enter Closed Session**

At 7:55 p.m. Mr. Vickers moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act: : (a) Employment – Section 2(c)(1): The hiring, firing, compensation, discipline and performance of specific employees; and (b) Review of Closed Session Minutes; and (c) Collective Bargaining – Section 2(c)(2): Contract negotiations, bargaining issues and salary schedules. Second by Mrs. McGrath.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**Motion to Come Out of Closed Session**

At 8:43 p.m. Ms. Jacobs moved the Board come out of Closed Session. Second by Mrs. McGrath

Voice Vote:                   Ayes: 5                   Nays: None                   Absent: 2                   Motion carried.

**Review of Previously Closed Session Minutes to be Released**

Mr. Vickers moved the following Closed Session minutes from December 17, 2009 through May 20, 2010 remain closed as recommended by the Superintendent because the need for confidentiality still exists: December 17, 2009, All; January 5, 2010, All; January 21, 2010, All; February 28, 2010, All; March 11, 2010, All; March 25, 2010, All; April 8, 2010, All; April 22, 2010, All; and May 20, 2010, All. Second by Mrs. Heneberry.

Voice Vote:                   Ayes: 5                   Nays: None                   Absent: 2                   Motion carried.

**Adoption of Resolution Approving Notice to Remedy for Certified Staff Member.**

Mr. Vickers moved the Board adopt the Resolution Approving Notice to Remedy for Employee 2010A as recommended by the Superintendent. Second by Mrs. McGrath.

Voice Vote:                   Ayes: 5                   Nays: None                   Absent: 2                   Motion carried.

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**ADJOURNMENT**

At 8:46 p.m. Mrs. McGrath moved the July 15, 2010 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mr. Vickers.

Voice Vote:                      Ayes: 5                      Nays: None                      Absent: 2                      Motion carried.

The meeting adjourned at 8:46 p.m.

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President

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Secretary

**RESOLUTION OF BOARD OF EDUCATION OF  
COMMUNITY HIGH SCHOOL DISTRICT NO. 117, LAKE COUNTY,  
ILLINOIS, AUTHORIZING A NOTICE TO REMEDY**

**WHEREAS**, this BOARD OF EDUCATION OF COMMUNITY HIGH SCHOOL DISTRICT NO. 117, Lake County, Illinois (hereinafter the "BOARD"), has received reports from the Administration regarding the conduct of Employee-A, a tenured teacher of this School District; and

**WHEREAS**, a meeting was conducted on July 6, 2010, informing Employee 2010-A of said conduct, and affording Employee 2010-A the opportunity to explain and rebut the charges; and,

**WHEREAS**, this BOARD finds and determines that such reports state causes, charges, defects, and reasons in the conduct of Employee 2010-A, which, if not removed and remedied, are causes, charges, defects, and reasons warranting discharge and dismissal of Employee 2010-A as a tenured teacher in this School District; and,

**WHEREAS**, this BOARD finds and determines pursuant to Section 24-12 of The School Code of Illinois that the conduct of Employee 2010-A has been improper, inappropriate, and unprofessional.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

SECTION 1. That the President and Secretary of this Board of Education are hereby authorized and directed to sign and serve, or cause to be served on Employee 2010-A, on behalf of this Board of Education, a Notice to Remedy substantially in the form of Exhibit A, attached to the closed session minutes of the July 15, 2010, Board meeting, and made a part thereof,

which notice enumerates causes, charges, reasons, and defects that this Board determines, if not removed and remedied, may result in the discharge and dismissal of Employee 2010-A, a tenured teacher in the School District.

SECTION 2. This Resolution shall be in full force and effect upon its adoption.

Member Ron Vickers moved the adoption of the Resolution and

Member Tracy McGrath seconded it.

ADOPTED this 15th day of July, 2010, by the following roll call vote upon the motion of Ron Vickers, seconded by Tracy McGrath.

AYES: 5

NAYS: 0

ABSENT: 2

BOARD OF EDUCATION OF COMMUNITY HIGH SCHOOL DISTRICT NO. 117, LAKE COUNTY, ILLINOIS

By: [Signature]  
President, Board of Education

Attest: [Signature]  
Secretary, Board of Education

STATE OF ILLINOIS     )  
  )  
COUNTY OF LAKE        )

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of COMMUNITY HIGH SCHOOL DISTRICT NO. 117, Lake County, Illinois ("Board"), and as such official, I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a Resolution adopted by the Board of Education at a meeting of the Board held on the 15th day of July, 2010 the resolution entitled:

**RESOLUTION OF BOARD OF EDUCATION OF  
COMMUNITY HIGH SCHOOL DISTRICT NO. 117, LAKE COUNTY,  
ILLINOIS, AUTHORIZING A NOTICE TO REMEDY**

I do further state that after deliberation, the vote of the Board on the adoption of the Resolution was taken openly, that the meeting was held at a specified time and place convenient to the public, that notice of the meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that the meeting was called and held pursuant to the provisions of the Open Meetings Act, as amended, and that the Board has complied with all of the provisions of the Act and with all of the procedural rules of the Board in the conduct of the meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 15th day of July, 2010.



Secretary, Board of Education  
of Community High School District No. 117,  
Lake County, Illinois