

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**1625 DEEP LAKE ROAD**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**TUESDAY, NOVEMBER 16, 2010 – 7:00 P.M.**

Present

Absent

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**BOARD MEMBERS**

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Mr. Wayne A. Sobczak, President  
Mrs. Joyce Heneberry, Vice President  
Mrs. Tracy McGrath, Secretary  
Mrs. Sandy Jacobs  
Mr. Randy Mathias (*arrived 7:10 pm*)  
Mr. Ronald Vickers

Mrs. Kathleen Van Dien, Treasurer

**ADMINISTRATION**

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Mr. James McKay, Superintendent  
Mr. Michael Nekritz, Superintendent  
Ms. Jennifer Nolde, Business Manager  
Mr. Eric Ernd, Principal  
Mr. Stephen Plank, Principal

**STUDENT AMBASSADORS**

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Iris Schweier  
Danielle Stancill

**RECORDING SECRETARY**

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Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Tuesday, November 16, 2010 in the Library at Lakes Community High School. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

- A. **PUBLIC HEARING – TAX LEVY**  
Mr. Sobczak opened the Public Hearing on the proposed tax levy at 7:02 p.m. Mrs. Nolde gave an overview of the Tax Levy. There being no questions or comments from the public, Mr. Sobczak closed the hearing at 7:05 pm.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE TWO**

B. No Other Public Comments

**PRESENTATION**

Milburn Cain & Company

David Cain and Larry Kreuscher from Milburn Cain & Co. presented the Annual Financial Report.

One recommendation was to higher the level for capitalization. Currently it is items purchased over \$500. Mr. Cain noted that some districts' threshold is at \$5,000.

Foreign Language, PE and Applied Technology Smart Goals

Shari Demeritt and Rachel Morales, Foreign Language; Mark Ring and Deb Rummel, PE; and Susie Soukup, Applied Technology, presented department Smart Goals. The departments explained how they were aligning their goals with the common assessments and District Goals.

Ms. Morales invited everyone to the first International Fair on Saturday, March 12, 2011 at Lakes High School from 5:00 – 9:00 pm.

Technology Update

Todd Graham, Dave Nikkila, and Mark Roe presented an update on technology. The technology team updated the Board on server status, outlined the projected projects and timelines, and reviewed projects scheduled for completion in the current school year.

ACHS Update

Mr. Ernd reported:

- Attendance rate for October is 94.37%.
- Daily Herald listed ACHS as the biggest increase in Math PSAE testing scores.
- Math Fair for feeder schools had over 225 students attend.
- Marching Band took first place in their division in Marengo field competition.
- Due to the electrical outage, the band and choir had a joint concert.
- Fall Play was successful.
- In Athletics:
  - Dominique Bessette qualified for state in swimming for the 4<sup>th</sup> straight year. She was also named Scholastic All-American.
  - Boys Soccer lost in the Regional Championship game.
  - Girls Volleyball lost in Sectional Semi-game to Grayslake.
  - In Football, Brett Prather and Sam Green were recognized IHSFCA All-State Academic.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE THREE**

Danielle Stancill reported:

- Blood Drive collected 356 pints, which was another record.
- The Cancer Awareness Group is selling ceiling tiles for \$5.
- Rotary Interact Group currently has 20 students participating in local and international service projects.
- NHS Dodgeball tournament collected \$500.
- NHS Save-A-Pet collected 50 lbs. of pet supplies.
- Destroy-a-Car collected \$1,000.

LCHS Update

Iris Schweier, Student Ambassador reported:

- On November 10<sup>th</sup>, LCHS welcomed thirteen religious leaders and scholars for the first Religious Diversity Forum. They spoke to freshman students enrolled in Global Studies.
- November 10<sup>th</sup> celebrated Veteran's Day with 70 veterans in attendance.
- On November 16<sup>th</sup>, 47 students participated in Career Shadowing Day.
- Charlie Gillette was selected for the Macy's Thanksgiving Day All-American Marching Band.
- Upcoming Events include: Blood Drive on Friday, Variety Show on November 20<sup>th</sup>, "Project Handprint," November 23<sup>rd</sup>, and Middle School Leadership Conference on December 2<sup>nd</sup>.

Mr. Plank reported:

- Parent/Teacher Conferences
  - Thanks to the Booster Club for dinner and breakfast.
  - 1,240 conferences scheduled.
  - Parent Contact – 4,367, keeping pace with the record set last year.
- November 10<sup>th</sup> sophomores took the PLAN test.
- October 23<sup>rd</sup> 8<sup>th</sup> graders took the Explore test.
- November 12<sup>th</sup> 30 students took the ASVAB test.
- Attendance rate is 95.67%, however last Friday (after Veteran's Day) attendance was 83%.
- Lunch-N-Learn – Katie Plese presented collaboration through Google Docs and Sites.
- November 17<sup>th</sup> "Get Set for College" evening providing parents information and time lines for college (students during PE class).
- Math Department will host a ACT preparation day.
- In Athletics:
  - Fall Season sports took three of the seven Prairie Division Titles.
  - Boys Soccer won the regional and section titles.
  - Varsity Football lost in the first round of playoffs. Freshman and Sophomore teams went 9-0.
  - Boys and Girls Cross Country won regional championships.
- In response to the German Field Trip to Christkindlmarket; it was decided that it will be reinstated for German 3 & 4 students.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE FOUR**

**CONSENT AGENDA**

The following consent agenda items (indicated by\*) were enacted by one motion.

**\*Approval of Minutes – Regular Meeting of Thursday, October 21, 2010**

Mrs. McGrath moved the minutes of the Regular Meeting of October 21, 2010 be approved and placed on file. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**\*Approval of Minutes – Closed Session of Thursday, October 21, 2010**

Mrs. McGrath moved the minutes of the Closed Session of October, 21, 2010 be approved and placed on file. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**PERSONNEL**

**\*Employment – Long Term Substitute Teacher**

Mrs. McGrath moved Tiffany Chilote be employed as a long term substitute teacher for the unpaid leave of Sophia Farooq from January 5 – January 24, 2011 at a level of BA, Step 1, (pro-rated) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

Mrs. McGrath moved Kris Scheidt be employed as a long term substitute teacher for the extended sick leave of Elizabeth Potter-Nelson, Science Teacher, from December 13, 2010 (unless otherwise advised by her doctor), and after release by her doctor, through March 22, 2011, at a level of BA, Step 1 (pro-rated) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**\*Employment – Non-Certified Staff**  
**District**

Mrs. McGrath moved Christopher Graham be employed as a Network & Desktop Specialist at a salary of \$50,000, from December 1, 2010 – November 30, 2011 as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

Mr. Vickers moved the Board employ Kimberly Frost as Accounts Payable Clerk at a salary of \$16.40/hour for the 2010-11 school year as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE FIVE**

\*Employment – Increment Positions

Antioch Community High School

Mrs. McGrath moved the Board employ the following in the increment positions shown for the 2010-11 school year at the stipend level indicated as recommended by the Superintendent. Second by Mr. Mathias.

Phillip Lindberg	Assistant Bowling Coach (.5)	4A
Michael Hickey	Assistant Boys Basketball (.5)	2A
Joe Kerns	Assistant Wrestling Coach (.6 to 100%)	2D

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

Lakes Community High School

Mrs. McGrath moved Kevin McLean be employed as Assistant Academic Team Coach for the leave of absence of Liz Potter (pro-rated) at a Level of 5A for the 2010-11 school year, as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

\*Employment – Dollar Coaches

Antioch Community High School

Mrs. McGrath moved James White, Sr. be employed as Dollar Coach for Boys Basketball for the 2010-11 school year as recommended by the Superintendent. Second by Mrs. Mathias.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

Mrs. McGrath moved Dan Schwabe be employed as Dollar Coach for Girls Basketball for the 2010-11 school year as recommended by the Superintendent. Second by Mrs. Mathias.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

\*Resignation – Certified Staff

Lakes

Mrs. McGrath moved the Board accept, with regret, the resignation of Tara Brown, Family and Consumer Science Teacher, effective December 22, 2010 as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE SIX**

\*Resignation – Increment Position

Antioch Community High School

Mrs. McGrath moved the Board accept the resignations, with regret, of Mike Benko, Assistant Boys Basketball Coach; and Aaron Moyer, Assistant Wrestling Coach for the 2010-11 school year as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

\*Request for Leave of Absence

Antioch Community High School

Mrs. McGrath moved the Board approve the request from Kerri Elliott, Special Education teacher, for an unpaid leave of absence for the 2011-12 school year, to spend the year in Tanzania helping to continue the work she began over the past two summers, as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

Lakes Community High School

Mrs. McGrath moved the Board approve the extended sick leave request from Melissa Cross, Special Education Teacher, from November 8, 2010 until March 1, 2011 (after release by her doctor) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

Mrs. McGrath moved the Board approve the extended sick leave request from Tai Martinez, Special Education Teacher, from March 3, 2011 (unless otherwise advised by her doctor) until May 20, 2011 (after release by her doctor) as recommended by the Superintendent. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE SEVEN**

**FINANCE/BUSINESS**

**\*Approval of Bills and Payroll**

Mr. Mathias moved that the following bills be approved for payment, and be so certified to the school treasurer. Second by Mrs. McGrath.

Education Fund	\$2,881,895.94
Building Fund	\$ 280,327.29
Bonds & Interest	\$ 740.00
Transportation Fund	\$ 229,796.63
I.M.R. Fund	\$ 137,179.85

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**\*Rental of Facilities**

Mrs. McGrath moved the Board approve the request from Lakeland Predators Wrestling Club for use of facilities February 5, 2011, from 6:00 – 8:00 pm; and February 6, 2011 from 6:00 am – 3:00 pm as recommended. Second by Mr. Mathias.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**Report from the Business Office**

Mrs. Nolde reported that the PMA presentation will be at the December meeting.

**Security Upgrade at LCHS**

Mr. Mathias moved the Board approve Memo of Understanding crafted by the Lake Villa Police Department, pertaining to the grant award for security upgrades at Lakes High School. Second by Mr. Vickers.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**Investment Provider**

Mrs. Jacobs moved the Board approve Aspire, as a 457b provider, pending finalization of documents. Second by Mrs. McGrath.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE EIGHT**

Adoption of the 2010 Tax Levy

Mr. Vickers moved the Board to approve the 2010 Levy as presented. Second by Mrs. Heneberry.

Voice Vote:                      Ayes: 6                      Nays: None                      Absent: 1                      Motion carried.

Methane System Update

Mrs. Nolde reported that the Administration has met with four companies that have shown interest in some form of management of our methane system. We are now in the data gathering stage as those groups have asked for further information before proceeding.

**GOVERNANCE**

F.O.I.A. Request - None

Tech Campus Update - None

First Reading Policy Recommendations

Revisions to the following policy are being presented for first reading, and will be recommended for adoption at the December 16, 2010 Board Meeting:

655.14                      Enrollment Eligibility – Driver Education

Second Reading Policy Recommendations

Presented for second reading, and recommendation for adoption are the following board policies:

620.03	Curriculum Content
715	Prohibited Student Conduct
725.09	Anti-Hazing/Anti-Bullying
725.095	Harassment of Student Prohibited
730.13	Food Allergy Management Program

Mr. Mathias moved the Board adopt Policies 620.03 (Curriculum Content); 715 (Prohibited Student Conduct); 725.09 (Anti-Hazing/Anti Bullying/Intimidation, and Harassment); 725.095 (Harassment of Student Prohibited); and 730.13 (Food Allergy Management Program) as recommended by the Superintendent. Second by Mr. Vickers.

Voice Vote:                      Ayes: 6                      Nays: None                      Absent: 1                      Motion carried.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE NINE**

Early Graduation Lists

Mrs. McGrath moved the Board to approve early graduation for students as presented. Second by Mrs. Heneberry.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

New Course Proposals

New course proposals were presented for:

Social Studies	Law in American Society
Mathematics	Algebra I Enriched
English	AP Language and Composition
English	English IV

Approval of the new courses will be recommended at the December Board Meeting.

Discussion – Delegate Assembly Meeting

Mr. Mathias moved the Board appoint Ron Vickers as representative at the Delegate Assembly Meeting at the Tri-Conference on November 19, 2010. Second by Mrs. Heneberry.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1           Motion carried.

Mr. Vickers asked that Board members e-mail or call him with any comments regarding the topics up for discussion.

Debt Service Extension/Politicians Forum

Mr. Nekritz and Mr. McKay reported on the legislative forum they attended last week. Mr. Nekritz asked for support to pursue crafting legislation regarding the debt service extension base. All board members agreed.

Mr. Vickers noted that he felt that the legislators that were at the forum were concerned about children's education. He felt that there is good support for education in Springfield.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE TEN**

**QUESTIONS/COMMENTS – BOARD MEMBERS**

Mrs. Heneberry asked for clarification on the auditor's presentation regarding the operating expense per pupil. Mrs. Nolde responded.

Mrs. Heneberry inquired what Kerri Elliott teaches. Board members were impressed that she requested to take a year leave to go to Tanzania.

**CLOSED SESSION**

**Motion to Enter Closed Session**

At 8:48 p.m. Mrs. Jacobs moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act: (a) Employment – Section 2(c)(1): The hiring, firing, compensation, discipline and performance of specific employees; and (b) School Issues – Section 2(c)(10): Other matters relating to individual students. Second by Mr. Mathias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**Motion to Come Out of Closed Session**

At 9:05 p.m. Mr. Mathias moved the Board come out of Closed Session. Second by Mr. McGrath.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**Approval of Raise for Non-Certified Staff Member**

Mrs. Jacobs moved the Board approve a salary increase for Sue Apostal, Administrative Assistant, Payroll, to \$47,500 as recommended Second by Mrs. McGrath.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**Approval of Post-Retirement bonus for Retiring Administrators**

Mrs. McGrath moved the Board approve a one-time post-retirement bonus of \$2,400 to be paid after the teacher's last day of work and final regular paycheck, but within 30 days of the teacher's final regular paycheck to John Whitehurst and Debbie Rummel. Second by Mr. Matias.

Voice Vote:                   Ayes: 6                   Nays: None                   Absent: 1                   Motion carried.

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**REGULAR BOARD OF EDUCATION MINUTES**  
**TUESDAY, NOVEMBER 16, 2010 – PAGE ELEVEN**

**ADJOURNMENT**

At 9:14 p.m. Mr. Mathias moved the November 16, 2010 meeting of the Community High School District 117 Board of Education be adjourned. Second by Mr. Jacobs

Voice Vote:                      Ayes: 6                      Nays: None                      Absent: 1                      Motion carried.

The meeting adjourned at 9:14 p.m.

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President

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Secretary